

# THE DUHAMEL EDUCATION INITIATIVE

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*Making a Difference in the Community  
by Supporting Somerville Public Schools*

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# MINI-GRANT AWARDS REQUEST FOR PROPOSALS SUPPORTING SCHOOL DROPOUT PREVENTION 2019

The Duhamel Education Initiative (DEI) is pleased to announce that it is seeking to fund special projects designed and coordinated by teachers and school-support personnel in our Somerville Public Schools system. As in our past awards programs, applicants are encouraged to submit proposals which will encourage our students, particularly those at risk, to view school and education in a positive way through creative engagement. Our goal is to deter students from dropping out of school and we seek to fund strong proposals that advance this cause.

This year DEI will fund several proposals up to as much as \$1,000 per proposal. A committee of DEI board members and school district administrators will review all proposals submitted by the deadline and select the winning proposals.

### Application Details:

1) Applicants seeking a grant should submit the DEI Mini-Grant Cover Page (attached) and a 1-2 page narrative that describes the proposal in detail, including the students involved, the activities, a time frame for implementation, and the expected outcomes. Applicants should also submit a detailed budget for the project.

2) STRONG PRIORITY will be given to proposals that clearly define how the proposal meets/reflects school drop-out-prevention incentives and who use data to define the focus and outcomes of their proposal. Grant requests must be outlined in detail.

3) Proposals are due via email, to be received no later than Friday, October 4<sup>th</sup>, 2019 at 5pm and should be E-MAILED to [deigrants@gmail.com](mailto:deigrants@gmail.com)

MORE

4) Awards will be announced on or about November 1st, 2019 and will support programs for the 2019-2020 school year. Questions regarding possible proposals should be directed to [deigrants@gmail.com](mailto:deigrants@gmail.com) by Friday, September 27th, 2019.

5) Grant recipients agree to provide DEI with a written update on their project's impact at the end of the work that is funded that accounts for all the funds received, as well as additional photos/documents as requested. Recipients also agree to be honored by DEI and the Somerville Public Schools at public events and fundraisers (details to be determined).

6) **HELPFUL HINTS:**

- **FOCUS ON AT-RISK STUDENTS:** Every year we receive dozens of exciting proposals. While all of them are helpful to students, our organization is committed to increasing opportunities for at-risk students (those with low grades and/or attendance, English-Language Learners, students with disabilities, students who are disengaged with their learning, student groups experiencing significant achievement gaps, etc.). Proposals that specifically target these groups of students are more likely to be funded by the DEI.
- **DEI CANNOT SUPPLANT REGULAR BUDGET FUNDS:** We know budgets are tight all over and we would like to help. However, the DEI Mini-Grants are designed to provide additional opportunities to at-risk students, not merely replace regular budgets that have been cut or fund regular, ongoing activities or materials like classroom supplies or books. If your request for materials directly supports at-risk students, we will happily consider it. But we cannot fund core classroom materials or other things that the district usually funds (Please speak with your principal if you lack core materials!)
- **TRY TO GO BEYOND FIELD TRIPS:** One of the most frequent types of proposals that we receive is for field trips. While these are interesting and can often benefit at-risk students, we cannot fund field trips that serve only general education students or that do not have an obvious focus on at-risk students. We also believe there are high impact strategies to support at-risk students that go beyond field trips. If you are proposing a field trip, please make sure to address how it will benefit at-risk or struggling students specifically, what skills the students will be learning, and how the field trip will help students become more engaged in their learning.

The Duhamel Education Initiative's grants in the past have provided for a wide range of fantastic extra-curricular and/or classroom opportunities for our Somerville Students. We look forward to funding special activities again. We hope you will apply for a Mini Grant for a special project you think will "make a difference" to the lives of your students.

**PLEASE SEE BELOW FOR REQUIRED COVER PAGE**

**APPLICATION DEADLINE: Friday, October 4<sup>th</sup> , 2019 at 5pm**  
**Email to [deigrants@gmail.com](mailto:deigrants@gmail.com)**

**DUHAMEL EDUCATION INITIATIVE**  
**Grant Application for 2019-2020 Academic Year**

**COVER PAGE**

**Must be completed and enclosed with the complete proposal and budget information.**

**Grants of up to \$1,000 will be awarded for successful proposals that clearly demonstrate that the project will provide a special opportunity for at-risk students and will meet the DEI goal of school drop-out prevention.**

Project Title	
Name of Applicant(s)	
School and grades/subjects you teach	
Telephone Contact #	
Email Address(es)	
Years teaching in Somerville Public Schools, total years teaching	
Amount Requested (up to \$1000)	
DETAILS OF PROPOSED PROJECT ATTACHED	

PLEASE PRINT AND DATE:

I understand that, should the Duhamel Education Initiative fund my grant application, I am obligated to submit a written evaluation of my project at its completion. Evaluations of projects completed during the school year will be due by May 31, 2020.

Acknowledgement of Applicant(s): **PLEASE TYPE YOUR NAME HERE**

Date: **INSERT DATE HERE**